Gandhi Institute of Advanced Computer & Research

Prajukti Vihar, Arabindo Marg, RAYAGADA, Odisha, PIN-765002

(Approved by AICTE–New Delhi, Affiliated to BPUT-Rourkela and SCTE&VT-Odisha)

(Managed by Rabindranath Educational Trust), www.giacr.ac.in

Ref: 32/GIACR/2024 **Date:** 06-04-2024

To

1	Dr. Chandra Dhwaja Panda Chairman, Rabindranath Educational Trust, Rayagada	Chairman
2	Sri. Manoj Kumar Palo Secretary, Rabindranath Educational Trust, Rayagada	Vice Chairman
3.	Prof. (Dr.) Pratap Chandra Mishra, Principal GIACR, Rayagada	Member Secretary (Ex-Officio)
4	Sri. Niranjan Panda Trustee, Rabindranath Educational Trust, Rayagada Social Activist	Member
5	Dr. Sarad Chandra Panda Trustee, Tarini Educational Trust, Berhampur Educationist	Member
6	Sri. Govind Prasad Rath, Social Activist, DO, LIC Educationist	Member
7	Sri. Ladi Gopal Rao Chairman, Nalanda Group of Institutes, Bhubaneswar Educationist	Member
8	Dr. Sudhanshu Sekhar Samantaray Vice-President, M/s- Ratna Infra Pvt. Ltd, Hyderabad Industrialist	Member
9	Mr. P. V. Sanmukheswar Rao Software Engineer, Amazon Web Services	Member
10	Dr. Debasis Pani, Professor in MBA, GIACR, Rayagada (Staff Representative – Male)	Member
11	Dr. Julee Margarette Suthi, Professor in Physics, GIACR, Rayagada (Staff Representative – Female)	Member

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Sub: Governing Body meeting of Gandhi Institute of Advanced Computer and Research, Rayagada scheduled on 14-04-2024

Sir,

By the direction of Chairman, GB, the Governing Body meeting of Gandhi Institute of Advanced Computer and Research, Rayagada is scheduled on 14-04-2024 by 11.00 AM in the Conference Hall of GIACR, Rayada.

As such, kindly make it convenient to attend the same on the scheduled date and time.

Thanking you

Yours faithfully,

Principal - Cum - Member Secretary,
Governing Body
Gandhi Institute of Advanced Computer
and Research, Rayagada

PRINCIPAL
Gandhi Institute of Advanced
Computer & Research, Rayagada

AGENDA

1. Welcome address by Chairman, Dr. Chandra Dhwaja Panda
2. Confirmation of minutes of last Governing Body meeting held on 28-10-2023
3. Action taken report on the decisions taken in last GB meeting held on 28-10-2023
4. Approval of appointment of staff from 28-10-2023 to 14-04-2024
5. Approval of Resignation of Staff
6. Approval of Maternity leave of the staff
7. Accreditation Processing of Diploma Civil Engineering and Diploma Mechanical Engineering by NBA
8. Approval of Budget for the year 2024-25
9. Approval of IQAC Reports 2023-24
10. Increase of DA salary of Staff from 40% to 50%
11. Review of academic activities, anti-ragging measures and disciplinary measures of GIACR, Rayagada
12. Any other points with the permission from chair
13. Vote of thanks

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Proceedings of the Governing Body meeting of Gandhi Institute of Advanced Computer and Research, Rayagada held on 14-04-2024

A meeting of the Governing Body of Gandhi Institute of Advanced Computer and Research, Rayagada is held on 14-04-2024, by 11.00 AM in the College conference hall under the president-ship of Dr. Chandra Dhwaja Panda, Chairman, Governing Body of Gandhi Institute of Advanced Computer and Research, Rayagada

Members Present:

1	Dr. Chandra Dhwaja Panda Chairman, Rabindranath Educational Trust, Rayagada	Chairman
2	Sri. Manoj Kumar Palo Secretary, Rabindranath Educational Trust, Rayagada	Vice Chairman
3.	Prof. (Dr.) Pratap Chandra Mishra, Principal GIACR, Rayagada	Member Secretary (Ex-Officio)
4	Sri. Niranjan Panda Trustee, Rabindranath Educational Trust, Rayagada Social Activist	Member
5	Dr. Sarad Chandra Panda Trustee, Tarini Educational Trust, Berhampur Educationist	Member
6	Sri. Govind Prasad Rath, Social Activist, DO, LIC Educationist	Member
7	Sri. Ladi Gopal Rao Chairman, Nalanda Group of Institutes, Bhubaneswar Educationist	Member
8	Dr. Sudhanshu Sekhar Samantaray Vice-President, M/s- Ratna Infra Pvt. Ltd, Hyderabad Industrialist	Member
9	Mr. P. V. Sanmukheswar Rao Software Engineer, Amazon Web Services	Member
10	Dr. Debasis Pani, Professor in MBA, GIACR, Rayagada (Staff Representative – Male)	Member
11	Dr. Julee Margarette Suthi, Professor in Physics, GIACR, Rayagada (Staff Representative – Female)	Member

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Dr. Chandra Dhwaja Panda, Chairman of the occasion has extended warm welcome to the members present and started the meeting with his welcome address. With the permission of the Chair, Principal – Cum – Member Secretary read over the agenda prepared and confirmed for discussion.

Agenda

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12. Any other points with the permission from chair
13. Vote of thanks

Welcome address by Chairman, Dr. Chandra Dhwaja Panda

The President of the morning Dr. Chandra Dhwaja Panda started his welcome address following the approved agenda. In his address he expressed thankfulness to the members present.

Confirmation of Minutes of last Governing Body meeting dated:28-10-2023

The minutes of last Governing Body meeting held on 28-10-2023 are reviewed. Member Secretary read over the minutes of last meeting. After review the minutes are confirmed.

Resolution No – 1

The minutes of last Governing Body meeting dated 28-10-2023 are reviewed and confirmed.

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Action taken report on the decisions taken in last GB dated; 28-10-2023

Different decisions were taken in the GB meeting dated: 28-10-2023. The details of their implementation and actions taken are furnished herewith

Sl No	Resolutions passed on dated 28-10-2023	Actions taken
1	**Resolution No-3** The appointments of the following faculties made by the principal, Gandhi Institute of Advanced Computer and Research, Rayagada on recommendation of selection committee of the Institute from 23-4-2023 to 28-10- 2023 as detailed herein are approved.	Appointed faculties working in their respective departments
2	**Resolution No-4** Principal, GIACR, Rayagada is hereby authorized to appoint faculties as and when required in case of academic urgency, to meet the norms and standards of AICTE, New Delhi and affiliating university also on resignation of existing faculties.	Principal is appointing faculties as and when required
3	**Resolution No-5** The resignations as accepted by Principal of Gandhi institute of Advanced Computer and Research, Rayagada are hereby accepted.	Noted
4	**Resolution No-6** The promotions made by Principal, GIACR, Rayagada on recommendation of selection – Scrutiny committee is hereby approved. Again, It is hereby resolved to authorize Principal, GIACR, Rayagada to extend promotions on the recommendations of Selection committee/ Scrutiny committee to the eligible faculties if posts available	Promoted faculties are working in their respective positions
5	**Resolution No-7** Audit reports of the organization for the year ending March 2023 prepared by BAPS & Associates, Chartered Accounts is reviewed and accepted.	Already audited the accounts of the institute

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Resolution No – 2

The action taken report on the decisions taken in last GB meeting dated: 28-10-2023 prepared by Principal-cum-Member Secretary, GB is hereby reviewed and accepted.

Approval of appointment of staff from 28-10-2023 to 14-04-2024

The appointment made by the principal on recommendation of selection committee is placed before the GB. The same are approved by way resolution

Resolution No-4

The appointments of the following faculties made by the Principal, GIACR, Rayagada on recommendation of selection committee of the Institute from 28-10-2023 to 14-04-2024 as detailed herein are approved.

Sl No	Name	Designation	Subject	DOJ	Scale of pay allowed
1	BIKRAM KESHARI SAHOO	Asst Professor	Mathematics	20-02-2024	15600-39100, AGP-6000/-
2	NIGAMANANDA NAYAK	Asst Professor	CSE	01-03-2024	15600-39100, AGP-6000/-
3	UMESH PRASAD RATH	Asst Professor	EEE	01-03-2024	15600-39100, AGP-6000/-
4	SAMIR KUMAR SAHU	Asst Professor	MBA	16-03-2024	15600-39100, AGP-6000/-
5	SAMMILANI MOHARANA	Asst Professor	English	01-04-2024	15600-39100, AGP-6000/-

Principal, GIACR, Rayagada is hereby authorized to appoint faculties as and when required in case of academic urgency, to meet the norms and standards of AICTE, New Delhi and affiliating university also on resignation of existing faculties.

Approval of resignations of faculties from 28-10-2023 to 14-04-2024

Resolution No – 5

The resignations as accepted by Principal of GIACR, Rayagada are hereby accepted.

Sl No	Name	Designation	Department	DOR
1	Jayant Sarkar	Asst Professor	MECHANICAL ENGINEERING	30-10-2023
2	Sushant Kumar Sahu	Asst Professor	BSH (English)	28-02-2024
3	Anmisha Kintali	Asst Professor	CSE	30-03-2024
4	Rajalaxmi Srichandan	Asst Professor	EEE	30-03-2024

Accreditation process by NBA

Resolution No-7

It is hereby resolved to get accredited by NBA to the following programmes of Gandhi Institute of Advanced Computer and Research as soon as possible

a. Diploma Mechanical Engineering
b. Diploma Civil Engineering

Principal is given responsibility to do all necessary arrangements for the accreditation process.

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Approval of Budget for the year 2024-25

The budget for the year 2024-25 prepared by Account section is placed and approved

Resolution -8

The annual budget of **Rs.11,26,75,000 (Rupees Eleven Crore Twenty Six Lakhs Seventy five thousand) only** for running the activities of Gandhi Institute of Advanced Computer and Research for the year 2024-25 is here approved.

Details of Budget for the Financial Year 2024-25

Income

Sl No.	Particulars	Amount (Rs.)
1	Course Fee	8,78,50,000
2	Interest on FD	1,00,000
3	from different organisations towards R & D	11,50,000
4	Other receipts FROM 1330 @ 10000/-	1,33,00,000
5	Hostel fees from 265@ 35000/-	92,75,000
	Total	**11,26,75,000**

Expenditure

Sl No.	Particulars	Amount (Rs.)
1	Infrastructure Built - Up	1,13,27,800
2	Library	17,52,000
3	Laboratory equipment	3,34,000
4	Laboratory consumables	6,85,800
5	Teaching & Non Teaching staff	6,42,56,000
6	Maintenance and spares	1,06,94,400
7	R & D	18,15,000
8	Green initiatives	8,26,000
9	Training and Travel	3,37,200
10	Other Specify	1,26,46,800
	Total	**11,26,75,000**

Sl No.	**Other Specify**	Amount (Rs.)
1	Financial charges	12,96,400
2	E Goverence	6,88,900
3	Student Scholarship	27,33,600
4	Academic Expenses	14,92,400
5	Establishment Expenses	16,33,600
6	CSR Activities	16,59,100
7	Financial support to teachers (Seminar, Conference, W/s,etc)	16,16,300
8	General office Administrative Expenses	15,26,500
	Total	**1,26,46,800**

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Approval of IQAC reports for the academic session 2023-24

The IQAC report prepared by IQAC for the session 2023-24 is discussed in detail. After discussion the same is approved.

Resolution No – 9

The IQAC report prepared by IQAC of GIACR, Rayagada for the session 2023-24 is hereby approved.

Enhancement of DA salary of faculties from 40% to 50%

Faculties demanded for DA enhancement. Hence the GB decided to enhance the DA salary of staff from 40% to 50%

Resolution no -10

It is hereby resolved to increase the DA salary of staff from 40% to 50% w.e.f 01-06-2024. Staffs will get DA Salary @ 50% on Pay+AGP w.e.f 01-06-2024.

Review of academic activities, ICC, Grievance redressal, Anti-ragging measures and disciplinary measures of the Institute

These issues are discussed in detail and suggested for better implementation

(Responsibility Given to Principal, GIACR, Rayagada)

Finally, the meeting ended with the vote of thanks to the chair and members present.
All members present in the meeting accepted the above resolutions/decisions by putting their kind hands on these proceedings.

Principal-cum-Member Secretary
Governing Body,
Gandhi Institute of Advanced Computer and Research
Rayagada

PRINCIPAL
Gandhi Institute of Advanced
Computer & Research, Rayagada

Chairman
Governing Body,
Gandhi Institute of Advanced Computer and Research
Rayagada